

Texas Director's Credential Renewal Application



Gathered the following documents and mail to the address below:

- () Copy of the most recent childcare licensing inspections or investigations.
- () If you have any non-compliances, what is your plan of action taken and how do you plan to maintain this standard in the future? (short summary)
- () Copy of all training certificates received over last two years (at least 10 hrs. business management, 10hrs. childcare, and 10hrs. other)
- () Copy of current CPR/first aid certification
- () Copy of your director's credential certificate issued by A+ Center For Education, LLC
- () Copy of your director's license issued by the Department of Family & Protective Service
- () Participate in a 1 hour telephone or face-to-face meeting. Call for meeting schedule.
- () A check for \$100 made payable to A+ Center For Education, LLC or credit/debit card payment can be made over the telephone.

Today' Date: _____

Last Name: _____ First Name: _____ Middle Initials _____

Date of Birth: _____ Social Security Number: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Home # _____ Cell# _____ Fax# _____

Email address: _____

Date original credential was issued: _____

Date credential will expire: _____

Place of Employment: _____

Address: _____

City: _____ State: _____ Zip _____

Business Phone: _____ Business Email/Website Address: _____

How many years at this employment: _____ Total amounts of early childcare experiences: _____

Signature: _____ Date: _____

PLEASE NOTE: YOUR RENEWAL WILL BE DENIED IF YOU ARE MISSING ANY OF THE ABOVE DOCUMENTS
(After all documents are reviewed, evaluated, and approved, a certificate will be mailed.)